



Gavel Games Scoresheet

Club(s): _____ **Age:** Junior (7-9) | Intermediate (10-13) | Senior (14-18)

Event Time Limit: 5-minute planning time, 25 minutes maximum for the presentation.

Start Time: _____ | **End Time:** _____ | **Actual Time:** _____

Extension Unit: _____

Office in Presentation

Role	Team Members' Names	4-H Age
President		
Vice-President		
Secretary		
Treasurer		
Member (optional)		

Presentation Areas	Total Points Possible	Total Points Awarded
Written Test (Scores of Top Four Test Takers)	120	
Presentation Score	500	
Parliamentary Procedure Score	300/450/600	
Total Performance Points Per Section	920/1070/1220	

Penalty: Reduction by One Ribbon

- _____ Exceeds time (30-second grace period)
- _____ Fail to use subject drawn in performance

Top Purple Alternate Top Purple Purple Blue Red White **Judges Initials:** _____

Comments (Back of page can be used if needed):

Presentation Performance Areas	Possible Points	Actual Points	Comments
<p><u>President</u></p> <ul style="list-style-type: none"> • Call to order and opening exercise done correctly. • Conducted the business meeting according to parliamentary procedure and in a considerate and fair manner. • Used the gavel appropriately. • Made sure that the discussion stays on the topic. • Encouraged everyone to participate in the meeting. Didn't let anyone dominate the discussion. • Demonstrated leadership-stage presence, poise, self-confidence, politeness and authority. • Used preferred words for transitions between procedures. 	100		

Club(s):

<p><u>Vice President</u></p> <ul style="list-style-type: none">■ Assumed the duties of President, if President passed the gavel.■ Made the statement about the program during the performance.■ Read the committee report (if no member performs). <p><u>Treasurer</u></p> <ul style="list-style-type: none">■ Read a treasurer's report during the presentation using the correct format. <p><u>Secretary</u></p> <ul style="list-style-type: none">● Roll call and quorum statement done correctly.● Read the minutes correctly.● Read the correspondence during the presentation.■ Assisted the president during the meeting by writing the motions as stated and restating the motion if necessary. <p><u>Member (if present)</u></p> <ul style="list-style-type: none">● Read the required committee report during the presentation.■ Announcement made.	100		
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<u>Discussion Performance</u>	200		
Good Discussion <ul style="list-style-type: none"> Stayed on the topic. Had creative and complex discussions of the motions and parliamentary procedures applied to the motions. Listened to what was said. Asked appropriate questions for clarification. Speaking and Presentation Skills <ul style="list-style-type: none"> Spoke so they could be heard loudly and clearly. Looked confident and interested. 			
<u>Overall Team Performance</u>	100		
Followed the Agenda Correctly <ul style="list-style-type: none"> Participated in motto or pledge. Responded to roll call. Learned the Parliamentary Procedures and Performed Them Correctly. Subjects of Motions <ul style="list-style-type: none"> Business transactions made sense and were interesting. Performed meeting subjects as drawn. Overall Look of Team <ul style="list-style-type: none"> Appearance of team was neat, well groomed. Had fun performing the presentation. Worked together as a team. 			

Presentation	Points Possible	Actual Points
Officers/Member:	200	
Discussion:	200	
Overall Team Performance:	100	
Total Oral Presentation Score:	500	

Gavel Games Parliamentary Procedure Score Sheet

Up to 300 points will be awarded for the first ten procedures performed for juniors. Up to 450 points will be awarded for the first fifteen procedures performed for intermediates. Up to 600 points will be awarded for the first twenty procedures performed by seniors.

1: Class	2: Type	3: Second Required	4: Debatable	5: Vote Required	6: Done Correctly 30 pt./ea.	7: Needs Work 20 pt./ea.	8. Attempted 10 pt./ea.	9: Suggestions
Privileged	1. Adjourn	Yes	No	Majority				
	2. Point Of Privilege	No	No	No				
Subsidiary	3. Lay On The Table	Yes	No	Majority				
	4. Previous Question	Yes	No	2/3				
	5. Limit-Extend Debate	Yes	No	2/3				
	6. Postpone To A Definite Time	Yes	Yes	Majority				
	7. Refer To A Committee	Yes	Yes	Majority				
Incidental	8. Amendment To The Main Motion	Yes	Yes	Majority				
	9. Postpone Indefinitely	Yes	Yes	Majority				
	10. Point Of Order	No	No	None				
	11. Appeal To The Chairperson	Yes	Yes	Majority				
	12. Parliamentary Inquiry	No	No	None				
	13. Point of Information	No	No	None				
	14. Division Of Assembly	No	No	None				
	15. Division Of Question	Yes	No	Majority				
	16. Request To Withdraw A Motion	No	No	Majority				
Main Motion	17. Suspension Of Rules	Yes	No	2/3				
	18. Object To Consideration Of Question	No	No	2/3				
	19. Rescind (Repeal) A Motion	Yes	Yes	2/3				
	20. Take A Motion From The Table	Yes	No	Majority				
	21. Reconsider A Motion	Yes	Yes	Majority				
22. Main Motion	Yes	Yes	Majority					
Total Procedures by Column								Total Points
Points per Motion					30 pts.	20 pts.	10 pts.	
Total Points (no. motions multiplied by points per motion)								
Total Parliamentary Procedure Points (300, 450, or 600 possible)								