

Office of Reporter for Your 4H Club

Nate – October 3, 2022

1. Resources

- The 4H Report Handbook (available on the Johnson County Extension website under Events and Programs>Officer Training)
- The 4H Reporter Score Sheet (available on the Johnson County Extension website under Forms and Resources>Record Books)
- Other Published Articles
 - a. Previous Months of Clover Clips
 - b. Your local paper
 - c. Magazines

2. What to Cover

- Who, What, When, Where, Why, How
- Achievements
- Club Service Projects
- Interview a Member or Leader or Extension Agent

3. Other Important Things to Keep in Mind

- Best to only use 4Her's first names
- Helpful to Have a Headline that captures article or grabs interest
- Always helpful to include a relevant picture (make sure you have permission!)
- Should be appropriate and timely

4. Where to Submit Your Articles

- Clover Clips 4H Newsletter (submit to Christin in the Extension Office)
- Johnson County Gazette has been open to submissions from 4Hers
- The Gardner News allows 4H articles for their Fair edition in July
- Other local Newsletters or online sources

5. How to Earn Your Reporter Pin

- You must submit at least 6 articles during the 4H year (any source)
- They do not have to be published, only submitted
- Compile a Reporter's Notebook
 - 3-ring Binder
 - Include:
 - a. Original articles and when/where submitted
 - b. Copies of the publication (if published) with information on when and where it was published