

SOME SUGGESTIONS FOR HISTORIANS

1. Suggest to your leaders and the President that they include a report from the Historians during Officers reports. This will enable you to ask for the items you need from others such as pictures and news clippings.
2. Ask previous Historians to share their knowledge and experiences with you. It's helpful to have experienced Historians describe their experiences and to have them let you look at their books for hints and ideas. Have them share what did or did not work for them.
3. Ask your club leaders what is expected of you and have them clarify what they feel your responsibilities are and what they feel should be included in your Historians book.
4. Ask other 4-H club members and leaders to help you acquire the items you need for your Historians book. Examples: Perhaps someone in the photography project can take pictures of your club members and activities for you. Club leaders can be resourceful in getting you such things as club certificates, awards, membership lists, etc.
5. Make sure that people give you clippings, photos, etc. that are somehow marked with the date, the place where the event was held and the names of those pictured. This will make your job much easier.
6. Historians may find it helpful to keep clippings, pictures, etc. in a two-pocket folder for easy access and organization.
7. Encourage people to bring you their clippings and pictures as soon as possible after an event to avoid losing them or forgetting about them.
8. If your club has more than one Historian plan to get together about once a month so you can exchange items and verify information. This is extremely helpful for the person who is actually responsible for compiling your club's History.